

**OLD ORCHARD BEACH DESIGN REVIEW COMMITTEE
REGULAR MEETING
October 3, 2016 - 6:00 p.m.
Town Council Chambers**

Call to Order: 6:00pm	Call to Order
<p>Roll Call: Don Comoletti Chair, Kim Schwickrath, Ray DeLeo. Absent: Mark Lindquist. Staff: Jeffery Hinderliter; Town Planner, Megan McLaughlan; Assistant Town Planner. Others Present: Sam Harrisburg and Bob Bourgoin.</p>	Roll Call
Pledge of Allegiance	Pledge of Allegiance
<p>Minutes: 3/7/16; 6/6/2016</p> <p>Ray DeLeo made a motion to approve the 3/7/16 meeting minutes, seconded by Kim Schwickrath.</p> <p>Kim Schwickrath made a motion to approve the 6/6/2016 meeting minutes, seconded by Ray DeLeo.</p>	<p>MOTION</p> <p>VOTE (3-0)</p> <p>MOTION</p> <p>VOTE (3-0)</p>
<p>ITEM 1</p> <p>Proposal: Building expansion and rehabilitation Action: Sketch plan discussion, DRC recommendations Owner: Harrisburg H&P & Harrisburg Group Gen Partnership Location: 9 East Grand Ave., MBL: 306-2-6, DD1</p> <p>The building is going to be the same thing as it is now with a second story</p> <ul style="list-style-type: none"> • The Design Review Committee would like a picture of the existing property and a drawing of what is to be done – changes to the building can be photo-shopped on to the existing building photo. • Applicant said this new use will be retail space only, not interested in restaurant. • DRC would like to see more “drama” in the front of the building and see the architecture carried over. • Applicant would like to do single pane sealed windows for retail display. • DRC would like to see Hardiplank or CertainTeed shake shingles or the equivalent and Azek trim (reduces maintenance). • DRC likes to see pitched roofs, the 12 by 8 proposed is fine. The ordinance requests a 12 by 8 or a 12 by 12. • No windows are in the rear of the building – the abutting property is very close to the existing building. • Air Conditioning units hanging from side of building will be placed in the back facing the parking lot, the DRC would like to see this 	<u>ITEM 1</u>

**OLD ORCHARD BEACH DESIGN REVIEW COMMITTEE
REGULAR MEETING
October 3, 2016 - 6:00 p.m.
Town Council Chambers**

<ul style="list-style-type: none"> • on the drawings so they can get an idea of what it will look like. • DRC would prefer no high intensity fluorescents like there are at Harold’s now. 4,000 and no higher, LEDs could also be used. • Any streetscape improvements? Flower boxes used to be out front but they were collecting cigarette butts so the Applicant does not want to use them. There is not going to be a new foundation as this is just the addition of a second story so there will be no sidewalk improvements. • DRC would like to see how the siding will be broken up. The sign could be lighted and the Applicant could get rid of the existing Goosenecks. • There will be no dumpsters or additional parking. • Building color thoughts: it is white now. • Jeffrey to send examples to Bob of cut sheets, etc. • Applicant will be back for the November 1 meeting. 	
<p>Before we get into the next item, Chair Comoletti asked Town Planner Hinderliter if he would bring the board updated on the Planning Department</p> <p>Mr. Hinderliter mentioned that Assistant Town Planner Megan McLaughlin is now a full time employee. Megan has been working on the Museum in the Streets and also working on the escrow accounts related to project financing.</p> <p>In the Code Office we have hired a new part time code officer in July of this year, Tammy Munson from Portland in addition to the other part time code officers, Rod Belanger and Bill DiDonato.</p> <p>In Administration, in July Kathy Smith had some health issues and is still out. Val Camire has been doing both her job and Kathy’s. We also have a temporary person to help out as well.</p>	
<p>ITEM 2</p> <p>DRC Ordinance Discussion:</p> <ul style="list-style-type: none"> • Jeffrey sent the ordinance language by word again to the DRC members on 10/3/16 after the meeting. • The DRC could be invited for insight into the gateway design standards based on how the Planning Board feels. <ul style="list-style-type: none"> ○ The Planning Board still needs to decide where the gateways will be and how far they will extend ○ Chair Comoletti pointed out that the Planning Board does not do design work, they approve of the work that the DRC does – DRC should be invited to the process, even the preliminary conversations. • DRC would like to see something on Rt. 98 from Saco to OOB. • Things to look for with DRC Ordinances: 	<p style="text-align: center;"><u>ITEM 2</u></p>

**OLD ORCHARD BEACH DESIGN REVIEW COMMITTEE
REGULAR MEETING
October 3, 2016 - 6:00 p.m.
Town Council Chambers**

<ul style="list-style-type: none"> ○ Some proposals require administrative approval – any to change? ○ There is not much that the DRC can do about parking/landscaping-the language is geared mostly towards buildings. ○ Projects that fall under review now could be administrative in the future (i.e. window replacement: 1, 2 families). ○ There are more modern/progressive designs out there. ○ Language in the ordinance: Shall = requirement, Should = Recommendation ○ Secretary of the Department of the Interior has design standards across the country for both the exterior and interior specifications. Include Color palette. ○ DRC could look into district lines (Foote St. example, Staples Street/Heath Street should be included in the DRC Zone. 	
Other Business:	Other Business
Good and Welfare:	Good & Welfare
Adjournment 6:50 pm	Adjournment

I, Valdine Camire, Administrative Assistant to the Design Review Committee of the Town of Old Orchard Beach, do hereby certify that the foregoing document consisting of three pages (3) is a true copy of the original minutes of the Design Review Committee Meeting of October 3, 2016.

Valdine Camire